N.C. Cooperative Extension
NC State University
2501 Founders Drive, Suite 120
Campus Box 7602; Patterson Hall
Raleigh, NC 27695-7602

Forsyth County Extension Intern

Location: Forsyth County
Program Area: Agriculture and Natural Resources
Immediate/Site Supervisor: Rebecca Carps
Other Mentors and Supervisors: Leslie Rose

Position Description/Responsibilities:

The intern will primarily support natural resources programming. Responsibilities will include developing research-based educational resources, assisting with educational programs and community initiatives, participating in fieldwork, and collaborating with Extension staff, volunteers, and community partners.

- Develop research-based educational materials, including fact sheets, infographics, presentations, and social media content, on natural resources topics such as invasive species, native habitats, water quality, forestry, and human–wildlife interactions.
- Assist with educational outreach related to invasive species, including Spotted Lanternfly and Tree-of-Heaven, and contribute to natural resources communication projects.
- Assist with planning and implementing educational programs for youth and adults. Assist with beekeeping and pollinator education, including collaborating with the Forsyth County Beekeepers Association to develop educational opportunities and strengthen community partnerships; participate in educational activities and outreach opportunities at the Arboretum at Tanglewood Park.
- Assist with community gardening initiatives and projects.
- Participate in fieldwork, site visits, and data collection related to water resource management, forestry and land use, invasive species management, native habitat restoration, and human–wildlife conflict management.
- Assist with program logistics, educational material preparation, data collection, evaluation, and marketing tasks as needed.
- Contribute ideas for new educational resources and outreach initiatives based on community needs and the intern's interests.
- Specific projects and programming will depend on seasonal priorities, community needs, and staff availability. The intern must be flexible and willing to assist with a variety of activities throughout the summer. Opportunities may be tailored to the intern's interests and skills, and fresh ideas are encouraged. The internship will provide experience in research-based communication, environmental education, program development, and community engagement. While this internship will focus on natural resources and agriculture, the intern will also gain some exposure to Extension programs in the areas of Family & Consumer Sciences and 4-H Youth Development.

Preferred qualifications/previous coursework:

- Strong written and verbal communication skills; strong work ethic; ability to work independently, as well as collaborate with a team
- Ability to collaborate and network with diverse youth (ages 5-17) and adult audiences; positive attitude; flexible; adaptable to different work environments
- Organized; good time management skills
- Willing to work outdoors in summer heat and humidity
- Ability and willingness to work occasional after-hours and weekend events as needed

Benefits/skills student will gain through this internship:

- Hands-on experience in natural resources education, environmental stewardship, horticulture, and community outreach
- Program planning, implementation, and evaluation
- Networking experience with community stakeholders and partners
- Developing research-based educational materials including videos and podcasts
- Field work and data collection

Additional Information

Forsyth County Extension has a strong team, and a wide range of exciting programs and opportunities happening during the summer. A summer intern in our office would have the opportunity to learn about and work in many areas of Extension, as well as to experience the diversity of Forsyth County, allowing them to build professional relationships, hands-on skills, and have fun at the same time!

NC State University and NC A&T State University commit themselves to positive action to secure equal opportunity regardless of race, color, national origin, religion, political beliefs, family and marital status, sex, age, veteran status, sexual identity, genetic information or disability. NC State, NC A&T, US Department of Agriculture, and local governments cooperating. *Developing Future Research and Extension Professionals to Advance the Essential Cs: Cropping Systems, Climate Smart Agriculture, and Communication: National Center of Excellence for Career Pathways in Agricultural Research and Extension* is funded by the Research and Extension Experiences for Undergraduates (REEU) program of United States Department of Agriculture National Institute of Food Agriculture (USDA-NIFA) Award Number 2024-68018-43454.